



ALBUQUERQUE YOUTH
SYMPHONY PROGRAMSM

Musician's Handbook [2021-2022]

The Musician's Handbook serves as a reference for all things AYSP for the 2021-2022 season. Parents and students are strongly encouraged to review it carefully at the beginning of the season and refer to it for questions throughout the year.

Updated: 7/1/21

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CONTACTS AND LOCATION

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COMMUNICATION

WEBSITE

Important information is posted on the website including weekly schedules, updates, closures, and concert information. Please visit the website for information before calling the office.

ENSEMBLE PAGES ON THE WEBSITE

Hover over the "Programs" link in the top menu of our website. Select the appropriate ensemble. The side menu has links to the Season Calendar, Read & Heeds, Rehearsal Notes and Absence Request.

READ & HEEDS - EMAIL

Read & Heeds are emailed notices about upcoming concerts and events. Information includes time of arrival, what to bring, what to wear, directions, where to park, etc. Read & Heeds are sent by email and can also be found on individual ensemble pages on the website. Students and parents are encouraged to check email frequently, so as not to miss important updates, and to make sure email settings allow receipt of email from Albuquerque Youth Symphony Program.

REHEARSAL NOTES - EMAIL

Rehearsal notes, sent by email, contain conductors' observations on the previous rehearsal and guidance on areas to focus practice in the upcoming week. Rehearsal notes will usually be sent weekly by email, although timing may vary.

QUARTER NOTES - EMAIL

This e-newsletter is sent quarterly to all friends of AYSP and contains information on upcoming concerts, feature stories, and general interest information. Students and parents may subscribe to the e-newsletter on our website. [*scroll to the bottom of the homepage at www.aysmusic.org, under "LINKS" select "Join Our Newsletter"*]

SOCIAL MEDIA

Be sure to "like" the Albuquerque Youth Symphony Program on Facebook. We post photos, tour, community events, and fun updates whenever we are excited about something and want to share it with you! Additionally, we're on Instagram as @aysmusic.

SEASON CALENDARS

The Season Calendar for each ensemble can be found on individual ensemble pages on our website at www.aysmusic.org. [*hover over the "Programs" link in the top menu of our website. Select the appropriate ensemble, click on the "Season Calendar" link on the right side of the page*]

SUPPLEMENTAL PROGRAMS

Chamber Music Program – High School

Chamber music is played by small groups, with one musician to each part. Music is performed without a conductor, and is intended to be heard in intimate settings. The valuable skills and lessons derived from symphonic music performance are amplified in chamber music. Within a chamber ensemble each member is a section, highlighting and strengthening a student's abilities through self-directed and team-guided learning.

Chamber Groups and Instruction

The AYSP Chamber Music Program is open to students in grades 9-12 enrolled in a regular AYSP ensemble. Students who join are organized into chamber groups by instrument, interest, age, and ability. Each ensemble rehearses weekly and receives approximately ten coachings throughout the year from professional musicians and educators. Chamber groups also participate in master classes with guest performers from across the world!

Performances

AYSP takes chamber music out of the concert hall and into the community. Chamber performances will take place in community venues including nursing homes, hospitals, coffee shops, and outdoor community spaces. Listeners in these venues often have limited access to symphonic music either by distance or economics. [This might also help meet community service requirements at your school!]

Top ensembles are often requested for important community events including the Mayor and First Lady's Charity Gala, the Governor's Inaugural Ball, Uptown Tree-Lighting Ceremony, the Southwest Chocolate and Coffee Festival, the American String Teachers Association national conference and various social and fundraising events. Groups performing at such events will be selected at the discretion of the Chamber Music Coordinator and may be paid for their performances.

Marimba Ensemble – Middle School

The AYSP Middle School Marimba Ensemble, under the guidance of Mr. Hovey Corbin is a truly unique offering through our supplemental Chamber Music Program, and is open to ALL Junior Ensemble students (JS, JO, JSO, JB) – no previous percussion experience is required. In addition to being an energetic and exciting ensemble, participation in this group offers you the chance to play amazing Mexican Marimbas on loan to AYSP from Steve "Marimba" Chavez, a local professional marimba player.

Rehearsals and Instruction

The Middle School Marimba Ensemble is open to students enrolled in JS, JO. Rehearsals take place most Saturdays from 12pm – 1pm). The Marimba Ensemble will play many different styles of music: traditional Mexican and New Mexican rancheras, waltzes and cumbias, classical music, and even rock and pop. There are many different jobs in the ensemble, ranging from very easy to highly challenging, and students will be encouraged to rotate and learn multiple parts.

Performances

The Marimba Ensemble will perform at AYSP's Spring Chamber Music Concert in April.

SCHOOL MUSIC PARTICIPATION

All AYSP students must be enrolled as regular members of their curricular school band or orchestra programs (if available) for the duration of their participation in AYSP. This is an important statement of support for school music programs which serve a broad range of students with varying levels of ability. We expect AYSP musicians to participate in and be leaders of their respective school music programs. By participating in school music programs, students benefit from playing every day, become better sight-readers and musicians, and play an important part in helping to build strong music programs in our schools and community.

Why AYSP students must participate in their school programs:

- AYSP serves as a supplement to, not a replacement for, music in the schools.
- If we want our schools to support AYSP, we must support school music programs. Not only do we ask school music teachers to promote and encourage their students to audition each year for AYSP, we also frequently ask help of the school music educators if we are seeking students for specific instruments to fill out our ensembles.
- AYSP depends upon cooperation from the schools in providing performance venues each season.
- There is no substitute for the daily, or almost daily, rehearsal that comes with school music programs. AYSP rehearsals happen only once a week; it is the combination of school ensemble rehearsals and AYSP rehearsals that allow our students to master challenging and musically rewarding repertoire each year.
- School fine arts programs are being cut or reduced all across the country, and New Mexico is no exception. When top students leave school music programs, performance levels suffer, adding fuel to the fire that music programs should be cut.
- Without school music instruction, most of the professional musicians in this area (and around the country) would not be where they are today.

What we will do to continue to improve our relationship with local schools:

- Provide a calendar of AYSP rehearsals, performances and other activities for the upcoming season so that school music programs can be scheduled so as not to conflict with AYSP events to the extent possible.
- Absences from AYSP rehearsals will be excused for school ensemble events. We ask that the school give us a schedule of their rehearsals/performances as soon as possible so that we can plan around known schedule conflicts.
- School music teachers receive complimentary admission to all AYSP concerts each season.

- School music teachers are invited to attend open rehearsals of AYSP ensembles each season.

AYSP students are expected to participate in their school music program on the same instrument on which they are accepted into AYSP.

Regular membership in a curricular instrumental music program means enrollment in a formal learning experience for academic credit. Participation in an extracurricular program does not satisfy this requirement unless a curricular program is not available in the school. If a school offers multiple ensembles for band and orchestra, AYSP students are expected to enroll in an ensemble that meets daily, or the most frequently, if daily is not an option.

Home-schooled students who also elect to attend classes at a school that offers a music program, are subject to the same AYSP membership requirements as those who attend a public, private or parochial school. Students who attend a charter school without a music program that is located in close proximity to a school with a music program, are expected to participate in the music program of the nearby school if allowed by the student's primary school.

Enrollment in school music programs will be verified. Students who are not enrolled throughout the school-year, as detailed in this policy, may be dismissed from an AYSP ensemble, and tuition will be non-refundable.

COVID-19 BEST PRACTICES

Having carefully and successfully navigated our 2020-2021 season without a single COVID-19 case or exposure among our students, conductors, or administrative staff the entire school year, we know that AYSP students can meet safely each week to make music together. While we have relaxed many of the restrictions and precautions implemented last year to prevent transmission of COVID-19, we must all remain vigilant in order to keep each other safe and healthy, so that our students can get the most possible benefit from their AYSP experience. We will observe the following precautions and safety measures during the 2021-2022 season:

- AYSP's HVAC system, which was upgraded in 2020 with MERV-13 filters, accomplishes a complete air exchange every 10 minutes. Some air is vented out of the building; all recirculated air is sanitized by a UV filter prior to being reintroduced into the building.
- All students will wear a face mask covering both nose and mouth at all times while inside the AYSP building (even during rehearsals), regardless of vaccination status. Specially designed masks will be provided to students who play wind or brass instruments. (These students will also be provided with bell covers to fit over the bells, or bottoms, or their instruments). All other students must bring and wear their own masks. AYSP will have a small quantity of courtesy masks available for students who forgot to bring a mask from home.
- Students playing wind and brass instruments will be spaced six feet apart during rehearsal in order to reduce the spread of aerosols emitted during playing.
- During rehearsals, students will relocate to a different rehearsal space every 45 minutes in order to allow aerosols to settle and dissipate.
- Contactless hand sanitizer stations are conveniently located throughout the AYSP building.
- Students are strongly encouraged to maintain distance from each other at all times while inside the AYSP building.
- Students feeling ill, who have been diagnosed with, or believe they may have been exposed to COVID-19, should not come to rehearsal. Instead, they should let their conductor know they will be absent, complete an absence request online, and let us know anything we should know in order to protect other students and our staff.
- Conductors, members of AYSP staff, and parents may wear masks while inside the AYSP building but are not required to do if they have been fully vaccinated.

ATTENDANCE POLICY

Since AYSP ensemble rehearsals take place only once a week, students are discouraged from missing any rehearsals to the extent possible. Each ensemble functions at its best when all participants are prepared and present for all rehearsals. However, the health and safety of our students and staff are our highest priority, and any student who is ill or is experiencing symptoms of COVID-19, the flu, or other transmittable illness should not come to the AYSP building and will be excused from rehearsal.

If you know in advance that you will be unable to attend a rehearsal, tell us as soon as you know about it. This will make it possible for our conductors to better plan rehearsal time each week. All absences must be communicated in advance to your conductor **AND** reported online through our online absence request. *Repeat: reporting an absence is a TWO-STEP process:*

1. **Tell your conductor asap:** Please let your conductor know that you will be absent as far in advance as possible. This is an opportunity to discuss what you may need to do to catch up or alternative options. **DON'T STOP HERE THOUGH – YOU MUST COMPLETE STEP 2.**
2. **Report the absence online:** You must report the absence as soon as you are aware of it. Use the "Absence Request" on our website at <https://aysmusic.org/absence-request>. **AYSP does not accept phone calls, email, or text messages to report absences.** (If you do not have access to the internet, please let us know so we can make alternate arrangements for you to report absences.)

AUDITION POLICY

All students must audition each season regardless of enrollment the previous season. Annual auditions for the full year ensembles will be held in April or May; Junior String Orchestra and Junior Band auditions are held in December. Placement decisions are final and may not be appealed. Conductors may add students mid-season at their discretion to meet orchestration requirements.

ROTATIONAL SEATING AND CHAIR AUDITIONS

AYSP uses rotational seating in most sections. Solos and parts are assigned at the discretion of the conductor. Chair auditions are required for string students in YS and YO only.

BEHAVIOR EXPECTATIONS

AYSP students are representatives of the Albuquerque Youth Symphony Program and must conduct themselves in a manner that reflects positively on AYSP at all times. Specifically, they must:

1. Demonstrate appropriate, respectful behavior toward AYSP staff, fellow students and audience, parents and officials at all performance and rehearsal venues.
2. Be punctual and prepared for all rehearsals, meetings, performances, camps, and/or scheduled events related to AYSP. Students not in their seat when tuning begins are considered late. Note to Parents and to students who transport themselves to rehearsals: Please don't arrive at the AYSP building at the last minute. It always takes a few extra minutes for musicians to check in, set up and prepare to rehearse, and this preparation time should not come at the expense of other students who are ready to begin rehearsal on time. Please help your student participate fully in the rehearsal or performance by allowing sufficient time to get to the rehearsal on time.
3. Listen to instruction from the conductor. Do not talk while conductors are on the podium.
4. **Turn off and put away – out of sight and out of reach - all electronic devices during all rehearsals and performances.**
5. Use facilities properly, keeping the buildings clean and ensuring that AYSP property is returned upon request and in good condition.
6. Abide by any dress and grooming standards set by AYSP staff and conductors for the particular AYSP ensemble or activity.

Prohibited activities while on AYSP property and during any AYSP activity include:

1. Engaging in any conduct that deprives another person of the exercise of personal rights and responsibilities, or engaging in any conduct which disrupts any AYSP activity.
2. Engaging in hazing, harassment or bullying of others.
3. Causing or attempting to cause damage to any school facility or private property; or stealing or attempting to steal.
4. Causing or attempting to cause physical injury to any person or behaving in such a way as could reasonably cause physical injury to another person or themselves.
5. Possessing, handling or transmitting any object that could reasonably be considered a weapon.
6. Engaging in buying, selling, giving, delivering, using, possessing, or being under the influence of tobacco, alcohol, marijuana, a controlled substance (without a prescription), or a dangerous drug at any time and regardless of whether the student is on AYSP property or at an AYSP related activity.
7. Violating any applicable local, state or federal laws, or the applicable laws of other countries, or any AYSP rules or policies.

If an AYSP conductor, staff member and/or any chaperone determines that a student has engaged in any prohibited activities during any AYSP activity, the student will immediately be sent home. The parent/guardian will be financially responsible for any damages or expenses that result from the student engaging in any prohibited activity, and the student will be dismissed as a participant in any AYSP activities. Tuition will be non-refundable.

PHOTOGRAPHY/FILMING

Parents and legal guardians, by enrolling their child(ren) in AYSP, consent for their child(ren) to be photographed and/or filmed while participating in activities that can include, but are not limited to: rehearsals, boot camps, tours, performances and special events. AYSP reserves the right to use images or footage for program and marketing purposes that may include, but are not limited to: social media, newsletters, collateral materials, and advertisements. Please contact the Executive Director if this presents a concern for your family.

MUSIC FOLDERS

Each AYSP member is assigned a folder at the beginning of the season; keep your music and a pencil in this folder. Every player is responsible for his or her own folder and the music issued. It is the student's responsibility to be certain that he or she has all the music that has been assigned. Bring your folder and pencil to every rehearsal. Do not rely on your stand partner, as he or she may be unexpectedly absent.

DRESS CODE**Youth Ensembles****Girls Uniform**

Black ankle-length dress, or black ankle-length slacks or skirt. Black short or long-sleeved shirt (shoulders must be covered). Black flat dress shoes. No colorful or shiny hair ornaments.

Boys Uniform

Black suit jacket, black dress trousers, white long-sleeved dress shirt, black shoes and black socks, long black dress necktie (NOT a bow tie).

Junior Ensembles**Girls Uniform**

Black ankle-length slacks or skirt. White short or long-sleeved shirt (shoulders must be covered). Black flat dress shoes. No colorful or shiny hair ornaments.

Boys Uniform

Black slacks (no jeans). Long-sleeved white collared dress shirt. Black shoes and black socks. Any solid colored long dress tie.

Preparatory Ensembles

Preparatory Strings - Girls and Boys Uniform

Colorful dressy outfits. Skirts must fall below the knee when seated. No jeans, high-heels, or sneakers.

ELIGIBILITY

1. Students in youth instrumental ensembles must be in grades 9-12 and 14 years old as of September 1, 2021. Students in junior instrumental ensembles must be in grades 6-8 and 11 years old as of September 1, 2021. Students in preparatory instrumental ensembles must be in grades 4-5 and 9 years old as of September 1, 2021.
2. High school students may not participate in AYSP for more than four years, or after their 19th birthday, whichever comes first.
3. Dismissal from any public or private school will be viewed as a failure to participate in your school music program and will result in dismissal from AYSP.
4. AYSP follows NMAA academic eligibility guidelines. Students must maintain a GPA of 2.0 with no more than (1) F, based on a 4.0 grading scale or its equivalent. Academically ineligible students may not participate in rehearsals, tours, or concerts during the period of ineligibility.
5. Students must adhere to AYSP's School Music Participation Policy.
6. Student must adhere to AYSP's Attendance Policy.
7. Students must adhere to AYSP's Behavior Expectations.
8. Students must adhere to AYSP's Tuition and Fee Policy.
9. Students must adhere to AYSP's COVID-19 Policy.

TUITION ASSISTANCE

The Albuquerque Youth Symphony Program is committed to supporting any student in need of financial assistance for tuition or fees. All families in need of support at any level are encouraged to apply. Assistance is available for all expenses associated with tuition.

Applicants must fill out the Financial Aid Application and return to AYSP by the stated deadline each season. If your family's financial situation changes, tuition assistance may be available mid-season. Applicants will receive an award letter including a payment schedule and commitment form via e-mail before registration opens. Each application is assessed using a sliding scale of 25-90% of tuition cost, based upon federal HUD Low-to-Moderate Income (LMI) Guidelines.

2021-2022 TUITION AND FEES

Ensemble	Tuition
Youth Symphony (YS)	\$775
Youth Orchestra (YO)	\$775
Youth Concert Orchestra (YCO)	\$610
Junior Symphony (JS)	\$570
Junior Orchestra (JO)	\$570
Junior Orchestra Orchestra <i>2nd semester only</i>	\$295
Junior Bans (JB) <i>2nd semester only</i>	\$295
Preparatory String Orchestra (PSO)	\$460

TUITION PAYMENT OPTIONS

Parents/Guardians may select one of the following payment options at the time of registration. Please review the options carefully. Payments are accepted by check (make payable to AYSP), or card using our payment portal at <https://tuition.aysmusic.org/>.

Option 1: One Payment

Pay in full at the time of registration

Option 2: Two Payments

50% deposit due at time of registration and the remaining 50% due by mid-semester

Option 3: Five Monthly Payments

Five (5) equal payments are due monthly August through December. Monthly payments must be made by credit card and will be automatically charged each month.

See detailed payment schedule below:

TUITION PAYMENT SCHEDULE

YOUTH ENSEMBLES (High School)

Youth Symphony & Youth Orchestra

	AMOUNT	PAYMENT DUE
OPTION 1	\$775	8/15/2021
OPTION 2	\$387.50	8/15/2021
	\$387.50	10/15/2021
OPTION 3	\$155	8/15/2021
	\$155	9/15/2021
	\$155	10/15/2021
	\$155	11/15/2021
	\$155	12/15/2021

Youth Concert Orchestra

	AMOUNT	PAYMENT DUE
OPTION 1	\$610	8/15/2021
OPTION 2	\$305	8/15/2021
	\$305	10/15/2021
OPTION 3	\$122	8/15/2021
	\$122	9/15/2021
	\$122	10/15/2021
	\$122	11/15/2021
	\$122	12/15/2021

JUNIOR ENSEMBLES (Middle School)

Junior Symphony, Junior Orchestra

	AMOUNT	PAYMENT DUE
OPTION 1	\$570	8/15/2021
OPTION 2	\$285	8/15/2021
	\$285	10/15/2021
OPTION 3	\$114	8/15/2021
	\$114	9/15/2021
	\$114	10/15/2021
	\$114	11/15/2021
	\$114	12/15/2021

Junior Band

(2nd semester only)

	AMOUNT	PAYMENT DUE
OPTION 1	\$295	1/15/2022
OPTION 2	\$147.50	1/15/2022
	\$147.50	3/15/2022
OPTION 3	Not Available	

Junior String Orchestra

(2nd semester only)

	AMOUNT	PAYMENT DUE
OPTION 1	\$295	1/15/2022
OPTION 2	\$147.50	1/15/2022
	\$147.50	3/15/2022
OPTION 3	Not Available	

PREPARATORY ENSEMBLES (Elementary School)**Preparatory String Orchestra**

	AMOUNT	PAYMENT DUE
OPTION 1	\$460	8/15/2021
OPTION 2	\$222.50	8/15/2021
	\$222.50	10/15/2021
OPTION 3	\$92	8/15/2021
	\$92	9/15/2021
	\$92	10/15/2021
	\$92	11/15/2021
	\$92	12/15/2021

TUITION AND FEE POLICIES**Delinquent Accounts**

Communication is critical. If you are struggling to make payments, please contact AYSP to discuss options. Lack of payment without communication may result in a student's suspension from AYSP activities. Families with delinquent accounts from a prior year must pay the past due balance before returning student(s) may audition for or be placed into an ensemble for the upcoming season. In addition, AYSP will assess a \$15 late fee for all delinquent accounts.

Refunds

Tuition and fees are non-refundable and non-transferable. If one or more rehearsals must be cancelled for health reasons, or a public health order prohibits ensembles from rehearsing at the AYSP building, rehearsal time will be made up through one or more virtual sessions that will be announced at the appropriate time. If a student must miss one or more rehearsals because of COVID-19 related quarantine or isolation, the student's conductor and AYSP Music Director will work with the student to arrange for the student to participate in rehearsals by virtual means or make other arrangements for the student to stay current with the ensemble's progress.

Returned Checks

A fee of \$35 will be applied for returned checks.

CONCERT TICKETS

Tickets are required for attendance at all AYSP concerts. The ticket price and method of purchase varies based on the performance venue and ensemble. Special event performance ticketing is subject to venue requirements. See expected prices below. Prices and procedures are subject to change and will be communicated through Read & Heeds and on the website prior to concerts.

- All children (18 and under) are admitted free of charge.
- Arrangements for discounted ticket prices will be made with Parents/Guardians with students in multiple ensembles.

High School Auditoriums	\$5.00	purchase at the door
Popejoy Hall	\$10.00	purchase at the box office, or purchase online at: http://popejoypresents.com/tickets , or purchase through phone: (505) 925-5858, or

purchase in person: **UNM Bookstore Ticket Office**
 Central & Cornell
 Tuesday-Friday 10am-6pm
 Individual show tickets & subscriptions

UNM Ticket Office
 University & Cesar Chavez SE
 Monday-Friday 8:30am-5pm
 Individual show tickets & subscriptions

Cash, check, or credit are accepted at all concerts.

FUNDRAISING

Fundraising is an important part of any non-profit organization. Unfortunately, tuition only covers 40-45% of AYSP's modest operating expenses each year, making fundraising throughout the year critical to ensuring sustainability of our program.

Fundraising has never been more important to AYSP than it is this year, as the pandemic has imposed formidable financial challenges for us, along with many other nonprofit arts organizations. In order to keep our tuition affordable for all who participate, **each AYSP family is expected to raise \$100 beyond tuition obligations through fundraising opportunities provided by AYSP. Families may opt out of the \$100 fundraising obligation by making a \$100 tax-deductible donation to AYSP, either by check or online donation through AYSP's website.**

Our 2021-2022 fundraisers are:

Luminarias

The luminaria fundraiser is an AYSP tradition! Every season since 1981, AYSP students and families fold, advertise, assemble, and deliver thousands of dozens of luminarias across the Albuquerque metro area to raise funds. **All AYSP students and families volunteer during the luminaria fundraiser. Each student will fold 30dz (360 bags). All students and families volunteer during Luminaria Day. Making luminarias at several workhouses kindly hosted by AYSP families and orders are delivered by AYSP parents who sign up as delivery drivers. Students and families also volunteer during our Luminaria Open House at the AYSP facility by making luminarias and assisting customers with their pick-up orders. – luminaria fundraiser dates are listed on each ensemble's season calendar.**

Raffle

AYSP hosts the annual *EXPERIENCE NEW MEXICO!* Raffle each spring. Students sell raffle tickets to raise funds for AYSP. Details for the 2021 Raffle, including prize information, will be available later in the season. Selling 10 raffle tickets will satisfy the \$100 family fundraising expectation.

VOLUNTEERING

Active parent volunteers have always been part of the AYSP culture. With approximately 500 students supported by an administrative staff of three, parent volunteers are essential to the success of the program. Throughout the year there are numerous opportunities to get involved from just a few hours to a weekly commitment, including taking attendance and assisting conductors at rehearsals. Other parents contribute gift-in-kind services and goods that reduce expenses to the program.

We request that parents participate as volunteers to the extent they are able.

VOLUNTEER OPPORTUNITIES INCLUDE:

Parent Manager

Each ensemble has two to four Parent Managers who provide weekly assistance to the Conductor, students and their parents or guardians. Responsibilities throughout the year include:

- Assisting with student fundraising efforts
- Supporting dress rehearsals, concerts and school tours
- Taking attendance
- Distributing t-shirt's, raffle tickets etc.

Concert Support

Our students perform in two concerts per year, the Fall Concert in November/December and the Finale Concert in April. One additional optional concert is scheduled for YS, YO and YCO students in December. Your support is needed in the following areas:

- Assisting with moving percussion and music-related equipment to performance venue
- Hosting receptions following concerts (Youth Symphony Concerts only)
- Selling tickets and merchandise

Ensemble Support

Additional fundraising and program support is needed for both Youth and Junior groups. Time commitments vary by project. We are currently looking for assistance with:

- Coordinating parking during rehearsals
- Luminaria Committee (July through middle December)
- Assemble luminarias (1 week, limited hours/day)
- Sponsor your home for luminaria workhouse (2 days, first Friday and Saturday in December)
- Deliver luminarias - driver (first Saturday in December)
- Finding/Gathering Concert Program Sponsorships (Fall and Spring Concert Programs)

Office and Building Support

From time to time our staff may need help at the office. Time commitments will vary depending upon the project. Some of the ways you can assist our staff include:

- Building maintenance projects, e.g. painting, cleaning, maintaining parking lot, weeding, etc.
- Data entry
- Part-time reception during office hours – Monday, Wednesday and Friday
- Photocopying

Special Events

Annual Raffle

AYSP hosts the annual *EXPERIENCE NEW MEXICO!* Raffle that awards prizes to the top-selling students. Raffle needs include:

- Prize Committee